



# **Watford Borough Council**

## **Notice of Executive Key Decisions and Executive Decisions which are confidential under the terms of the Local Government Act 1972 Part 3 Schedule 12A**

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- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings of over £50,000 or significantly affects two or more wards within Watford.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
  - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:  
or
  - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.

- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

## **Membership of the Cabinet and their Portfolios:**

Mayor Dorothy Thornhill	Strategic partnerships/external relationships and community safety
Councillor Stephen Johnson	Housing including private sector housing
Councillor Derek Scudder	Deputy Mayor and Portfolio Holder for <b>Corporate Strategy and Client Services</b> – Corporate Strategy, Intelligent Client and contract management, Policy and Citizen Engagement, Equalities and Communications
Councillor Iain Sharpe	<b>Regeneration and Development</b> – Development Management, Planning Policy and Economic Development, Transport, Parking and Projects, Property (WBC asset base – strategic) and major projects
Councillor Mark Watkin	<b>Democracy and Governance</b> – Facilities Management, Emergency Planning and Business Continuity, Procurement, Legal and Democratic Services, Risk Management, Human Resources, Section 151 and Shared Services
Councillor Peter Taylor	<b>Community and Customer Services</b> – Environmental Health and Licensing, Cultural and Play/Sports services and Customer Services

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
<p>Draft Revenue and Capital Estimates 2016/2019</p> <p>To agree the Council Tax Base</p> <p>To agree the Collection Fund surplus/deficit</p> <p>Approve detailed revenue estimates including growth and savings and fees and charges</p> <p>Approve capital programme</p> <p>Approve the Council Tax Support Scheme</p> <p>To agree revised 15/16 revenue and capital budgets</p>	<p>Joanne Wagstaffe Shared Director of Finance joanne.wagstaffe@watford.gov.uk</p>	<p><b>Cabinet</b></p> <p><b>Council</b></p>	<p>January 2016</p> <p>January 2016</p>	<p>Cabinet report</p> <p>Series of appendices</p>	
<p>Community Infrastructure Levy Governance Framework</p>	<p>Jane Custance, Ian Dunsford Head of Regeneration and Development jane.custance@watford.gov.uk, Planning Policy Section Head ian.dunsford@watford.gov.uk</p>	<p><b>Cabinet</b></p>	<p>January 2016</p>	<p>Cabinet report</p>	

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Write-off National Non-Domestic Rates for businesses where all methods of recovery action have been exhausted and the liable person cannot be traced	Robert Della-Sala Head of Revenues and Benefits robert.della-sala@watford.gov.uk	<b>Cabinet</b>	January 2016	Report Breakdown of debts by account (Part B)	Appendix is Part B as it contains information about individuals
Approve the Property Investment Strategy, recommend to Council changes to the constitution and agree the outsourcing of property investment management services	Martin Jones Regeneration and Property Section Head martin.jones@watford.gov.uk	<b>Cabinet</b>  <b>Council</b>	January 2016  January 2016	Cabinet report Report and advice from Lambert Smith Hampton	This report contains information relating to the financial and business affairs of the Council
To approve the formation of a Joint Venture Housing Company with Watford Community Housing Trust	Jane Custance, Alan Gough Head of Regeneration and Development jane.custance@watford.gov.uk, Head of Community and Customer Services alan.gough@watford.gov.uk	<b>Cabinet</b>	January 2016	Cabinet report and appendices	

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To take decisions on the basis of a report received on Heritage Buildings in Watford	Jane Custance Head of Regeneration and Development jane.custance@watford.gov.uk	<b>Cabinet</b>	January 2016	Report on historic buildings in Watford and internal report on potential revenue and capital costs	This report contains information relating to the financial and business affairs of the Council
To note the progress on the Green Spaces Strategy Action Plan including Cassiobury Park Heritage Lottery Fund Project Update	Paul Rabbitts Environmental Services Client Manager (Parks & Streets) paul.rabbitts@watford.gov.uk	<b>Cabinet</b>	February 2016	Action Plan Monitoring pro-forma	
Local Development Scheme A revised Local Development Scheme is required to meet statutory requirements. The document will show the updated delivery timescales for Local Plan 2: Development Management and Sites and the timetable for the Local Plan Review which will extend the plan period through to 2036.	Ian Dunsford, Vicky Owen Planning Policy Section Head ian.dunsford@watford.gov.uk, Spatial Planning Manager vicky.owen@watford.gov.uk	<b>Cabinet</b>  <b>Council</b>	March 2016  March 2016	Draft Local Development Scheme	

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Skyline - Watford's approach to taller buildings supplementary planning document	Ian Dunsford, Catriona Ramsay Planning Policy Section Head ian.dunsford@watford.gov.uk, Senior Planner	<b>Cabinet</b>	March 2016	Skyline - Watford's approach to taller buildings supplementary planning document Response to consultation representations	